

ATTACHMENT 1

Application Form

Forest Carbon Partnership Facility (FCPF)-Capacity Building on REDD+ for Forest-Dependent Indigenous Peoples in East Asia and the Pacific (EAP) and South Asia Region (SAR) Project

Section 1: Contact Details

1.a Legally registered name of the organization (Attach an English version of the copy of Certificate of Registration or any other document that certifies its legal personality)			
GRACE TRIFAM MINISTRY (GTM)			
1.b Official address of the organization			
10Thompson Crescent, Simla Ward, LAUTOKA CITY, FIJI			
1.c Website of the organization if any			
NIL Note: FB Page-gracetrifam			
1.d Person authorized to sign the Sub-Recipient Agreement		1.e Person responsible to implement the sub-project if different from 1.d(CV in ANNEX 1)	
Name	Safaira Tagivuni (Board authorization attached)	Name	Sele Naivala Tagivuni
Position	Co-Founder/Executive Director	Position	Co-Founder/Chief Technical Advisor
Telephone & Fax	(679)9147413/7572693	Telephone & Fax	(679) 7202029
Email address	safairatagivuni@yahoo.com gracetrifam.ministry@gmail.com	Email address	Sele.tagivuni@gmail.com
Skype address	NIL	Skype address	NIL
1.f Person responsible for finance (must be different from 1.d and 1.e), CV in ANNEX 2			
Name	Safaira Tagivuni	Telephone & Fax	(679) 9147413/7572693
Position	Executive Director/Finance Manager	Email & Skype	safairatagivuni@yahoo.com gracetrifam.ministry@gmail.com

Section 2:Sub-Project Identification

Sub-Project title	Capacity Building on REDD+ for Forest-Dependent Indigenous (I Taukei) Peoples in Fiji.
Describe the Sub-Project implementation area/s and if possible, the indigenous peoples who will directly benefit from the sub-project: (the location should be in the same area/s where there are ongoing government activities on REDD+ readiness and/or emissions reduction)	
<p>Fiji is an archipelago of more than 300 islands of oceanic origin. Fiji's total land mass is 1.827 million ha, of which 58.3% is forest (177,000 ha is primary forest). More than 80% of Fiji's land mass belongs to indigenous landowners (iTaukei), whose land outside of the village area is under Native Reserve and is administered by the iTaukei Lands Trust Board (TLTB) and more recently, the Ministry of Lands (through the Land Use Decree) on their behalf.</p> <p>Through these administrations, iTaukei land can be leased for commercial development such as agriculture (under the Agriculture Landlord and Tenant Act), for water catchment and forestry purposes (under the Fiji Forest Decree), infrastructural development, resource extraction and residential purposes.</p>	

Fiji's economy is dependent on its natural resources and despite their close proximity to these resources, 43% of the population is still living in poverty are from the rural area (Fiji Bureau of Statistics, 2011).

An important fact in Fiji is that all the rural indigenous iTaukei (IP) communities are Christian. Thus to involve GTM to assist in this national REDD+ Awareness campaign is a missing "perfect fit" to assist the REDD+ Unit of the Ministry of Forest, through this Tebtebba facilitated grant in Benefit Sharing (BS) and Carbon Accounting, that shall surely unveil important revelations also from the Biblical perspectives, that will greatly assist the full appreciation and understanding of Global REDD+ activities, which Fiji has been part of.

GTM's overall national level silent aspiration is to target to reach the 1171 villages around the Fiji Group of Islands, which is a massive challenge in itself. Thus, to be offered this glorious opportunity to prepare a grant proposal to participate in the REDD+ National Awareness Campaign (on BS and Carbon Accounting) is an opportunity to prove our credibility, as a locally registered FBO CSO that had been doing community awareness, with limited funding all these years.

The targeted six (6) local communities, THREE (3) in VITI LEVU, TWO (2) IN VANUA LEVU & ONE (1) IN TAVEUNI ISLAND are well within Fiji's ERP Region (**ANNEX 3 below**) that will benefit from this project include communities in:

- a) **Viti Levu Island** consisting of Ra Province (District Tokaimalo in Raviravi Village and District Naiyalaya in Nananu Village), and Naitasiri Province (District of Nagelewai in Nagelewai Village);
- b) **Vanua Levu Island** comprising of Cakaudrove Province (District of Navatu in Drekeniwai Village) and Bua Province (District of Lekutu in Namuavoivoi Village); and
- c) **Taveuni Island** in the Province of Cakaudrove (District of Vuna in Vuna Village).

Presented below is a table that lists down the number of iTaukei Fijian Affairs (FAB) registered villages under the six (6) selected sites/ "Tikinas"/ Districts that this sub Project will do awareness in.

<i>Tokaimalo</i>	<i>Naiyalaya</i>	<i>Nagelewai</i>	<i>Navatu</i>	<i>Lekutu</i>	<i>Vuna</i>
Nailawa	Togovere	Rewasau	Lea	Banikea	Kanacea
Mataveikai	Draunlivi	Nasiriti	Korolevu	Kavula	Nakorovou
Nabalabala	Rabulu	Nagelewai	Koronatoga	Votua	Navakawau
Vunisea	Vunitui	Nasoqo	Korosi	Tavea	Vuna
Vuniyaumunu	Naseyani	Navai	Nasinu	Galoa	
Naraviravi	Nananu	Roma	Drekeniwai	Namuavoivoi	
Naivutu			Navakaka	Nasarawaqa	
Navavai			Viani	Yaqaga	
			Tabia		

From GTM's field experience, the green (highlighted) villages are the **selected tentative hosts** of the workshops, based on easier transportation logistics and the willingness of the District Representatives to host. However, this could change in few villages after final consultations with Fiji REDD+ Unit, the respective Provincial Offices officials and District Reps.

Note:

The choice of these rural communities (as presented in Figure 1 overleaf) have been done with prior GTM discussion with the iTaukei Ministry Office of the respective Divisions and GTM's field knowledge and experience from the needs out there, which had been strongly supported by the Roko Tui's Office (via their Conservation Officers).

ANNEX 3: Approximate Geographic Spread Distribution – Selected 6 Communities



Note: This Sub Project selected 3 Provinces in Viti Levu (in the KUBUNA CONFEDERACY) namely Ra, Ba & Naitasiri Provinces, and 3 in the TOVATA CONFEDERACY (namely in Bua and Cakaudrove provinces). One of the Cakaudrove Districts is in TAVEUNI ISLAND (the 3rd ERP Fiji island)

The six (6) iTaukei communities selected are in the selected Regions of Fiji’s ERP implementation. All of these IP communities heavily depend on their forest resources and are now experiencing challenges at their governance level to either utilize their forest resources now, through logging or other alternative cash quick returns such as commercial farming.

These communities’ ecosystems ranges from possessing vast virgin forests to challenged landscape (especially in maritime zones) where we see increasing degradation due to fires and intrusion of commercial agriculture for crops such as yaqona, dalo and ginger for exports to logging of indigenous species (such as “vesi” for tourist artifacts) in Lau. These communities that are now relying heavily on agriculture are engaged in land clearing for plantations for their livelihood. Some of these communities are also contemplating logging their natural indigenous species, while few areas are involved in bigger national projects such as hydro scheme, cattle grazing which in turn affects other closer downstream villages and communities.

Thus GTM’s choice is to visit these communities, which we strongly think deserves REDD+ to be a future part of their planning.

Moreover, this sub-project’s trainings on BS and Carbon Accounting will further build on the basic knowledge of Climate Change and REDD+ awareness activities that had been already covered by the earlier Tebtebba-Soqosoqo Vakamarama (SSV) and ANSAB-GTM sub projects. The thematic discussion that shall be covered in this sub project is considered a step up towards the full understanding of the iTaukei people understanding of REDD+ which shall be very complementary. It is not duplicating earlier Tebtebba and ANSAB assisted awareness activities, but gradually build the

requisite new basic knowledge of the participants on the much needed topical issue of Benefit Sharing and Carbon Accounting.

Topics	Areas Covered by SSV thru Tebtebba	Areas Covered by GTM thru ANSAB
<ul style="list-style-type: none"> • Legal forest owner's rights and duties • Legal interest of the natural production forest owner • Power and duty of forest ranger and local authority in forest management • Climate change and causes • Role of natural forest and ecosystems • REDD+ 	Vanua Levu Island	
	<ul style="list-style-type: none"> • Nabavatu Village, Dreketi District, Macuata Province 	<ul style="list-style-type: none"> • Namuavoivoi Village, Lekutu District, Bua Province • Levuka Village, Wailevu East District, Cakaudrove Province
	Viti Levu Island	
	<ul style="list-style-type: none"> • Korovo Village, Dreketi District, Nadroga-Navosa Province • Namoli Village, Noikoro District, Nadroga-Navosa Province • Nanoko Village, Navutusila District, Nadroga-Navosa Province • Nasaucoko Village, Namataku Distirct, Nadroga-Navosa • <u>Nadrau Village, Nadrau District, Nadroga-Navosa Province</u> 	<ul style="list-style-type: none"> • Nasinu Village, Dawasamu District, Tailevu Province • Nakoroboya Village, Qaliyalatina District, Ba Province • Naraviravi Village, Tokaimalo District, Ra Province • Nasaucoko Village, Namataku Distirct, Nadroga-Navosa • Naqelewai Village, Naboubuco District, Naitasiri Province • Naqarawai Village, Naqarawai District, Namosi Province
	Ovalau Island	
		<ul style="list-style-type: none"> • Naiviteitei Village , Bureta District/Natokalau Village, Nasinu District, Ovalau Island, Lomaiviti Province
	Koro Island	
		<ul style="list-style-type: none"> • Nasau Village, Nasau District/Vatulele Village, Koro Island, Lomaiviti Province
	Kadavu Island	
		<ul style="list-style-type: none"> • Lavidu Village/Solotavui Village, Nakasaleka District, Kadavu Island, Kadavu Province

This proposed sub-project of GTM will focus on the following topics and communities:

Topics	Viti Levu Island	
<ul style="list-style-type: none"> a) Climate Change -In General b) REDD+ - In General c) REDD+ Project in Fiji & Update d) Benefit Sharing-General Principles e) Benefits Sharing – Models from other Countries f) Existing Benefit Sharing Mechanism – In Fiji g) Carbon Accounting-Introduction (In Layman Term) h) Carbon Accounting – Calculation & Illustration 	<ul style="list-style-type: none"> • Raviravi Village, District Tokaimalo and Nananu Village, District Naiyalaya in Ra Province • Naqelewai Village, Naqelewai District, Naitasiri Province 	
	Vanua Levu Island	
	<ul style="list-style-type: none"> • Drekeniwai Village, District of Navatu in Cakaudrove Province. • Namuavoivoi Village in District of Lekutu, Bua Province. 	

i) Carbon Accounting – Field Demonstration		Taveuni Island	
		• Vuna Village in District of Vuna, Cakaudrove Province	
Estimated number of direct beneficiaries	Male 105	Female 105	
Estimated number of indirect beneficiaries	Male 450	Female 300	
Sub-Project duration [should be completed by June 30, 2019]		3 months (April-June 2019)	
Total Sub-Project cost (amount requested plus counterpart in USD)		\$USD42,103.00	
Amount requested for the sub-project (in USD)		\$USD40,000.00	
Amount provided by your organization (in USD, please specify cash/in kind)		\$USD1,103.00 (In Cash) & \$USD1,000.00 (In Kind) or US\$2,103	
Amount provided by other sources (in USD, please specify cash/in kind)		NIL	

Section 3: Applicant Organization Information

<p>Describe briefly your organization: mission, priorities, and major projects/programmes implemented with similar activities being proposed under the FCPF-CBP.</p> <p>The Grace TriFam Ministry (GTM) is a Fiji Government registered (ANNEX 4 Refer to Certificate) and an organized faith-based Community Service Organisation that focuses on community-level advocacy & capacity building/empowerment engagement for women, youth and children in peri-urban and rural communities around Fiji.</p> <p>ANNEX 5 succinctly reveals the Ministry Humble Beginning on this Higher Calling that unveils our Faith-Based CSO Vision, Mission and national programme framework, which guides its modus operandi of its public service delivery to identified rural communities and peri-urban settlements around Fiji.</p> <p>ANNEX 6 is GTM's brochure on its Environment Stewardship Programme, where REDD+ thematic focus comes under.</p> <p>ANNEX 7 Lists down the GTM Community Service past engagements. It had been a ride and experience all these years but we are honored to serve for our people.</p> <p>ANNEX 8 is a Community Leaders & Regional Organisation figures comments about the Ministry vision and awareness delivery, that fuels our reason of existence to continue our community awareness work to the grassroot level around Fiji and the South Pacific Region</p> <p>NOTE: <i>The Ministry had visited Samoa in 2014 during the UN SIDS Conference week to carry community awareness on environmental stewardship around Apia. It is now planning, according to Regional countries requests, to also visit the Solomons Islands, Vanuatu and PNG in the future, depending on availability of grant funding (from SPREP & UNDP) and timing of engagements.</i></p> <p>ANNEX 9 was the Ministry & Director commendation certificate of being recipient of the 2015 UNDP National Volunteer Award in Fiji, an achievement that we treasure, of being recognized on the service delivery that our Ministry offers to rural Fiji.</p>
--

How is your organization governed (example Board of Directors/Trustees, Council of Elders/Leaders, etc)? How often do they meet?

The GTM is governed by its Constitution and its guiding policy documents (such as Finance Policy, ANNEX 10) that is overseen by its Board of Governors (mentioned below) who are young, energetic and our very own extended family educated members who held senior positions in other Organisations. It formally meets once every quarter, at a convenient timing when all are available. We are organizing the next in March-April window, 2019.

Describe your organization structure or attach your organizational chart.

The Grace TriFam Ministry is governed by its evolving Board of Governors:

Chair – (Late) Mrs Merewalesi Qio (To be presented, deliberated on & confirmed in next sitting)

Members:

Merewalesi Cakacaka (a UNDP Programme Officer, Multi Country Office, Suva, Fiji)

Talei Matakibau (Manager, International Marketing, BSP Bank, Suva Fiji)

Lusia Vulavou (Organisational Development Coordinator, Fiji Development Bank, Suva, Fiji.

Tevita Tuiloa (Senior Accounts Officer, KPMG , Suva City)

Masilina Tuisolia (Junior Lecturer Accounting, University of South Pacific, Suva City)

Kesaya Rosi Talei (Internship Medical Doctor, CWM Hospital, Suva City)

Trustees/Signatories: Safaira Tagivuni

Lusia Vulavou (Secretary)

Kesaya Rosi Talei (Internship Medical Doctor, CWM Hospital, Suva City)

Management Team

Executive Director/Finance: Safaira Tagivuni

Field Team Members:

Luisa Lewatu (Admin Officer)

Chris Tagivuni (Media/Communication Officer)

Roedan Baba (Youth Involvement Coordinator)

Pasepa Caucau (Resilience/Livelihood Prog)

Susana Laveti (Wellness/Livelihood Prog)

Rejieli Rogo (Health Food Preparation & Lead Chef Demonstrator)

Mereia Vola (Health Food Preparation & Demonstrator Assist)

Lowana Lagakali (Health Food Cordinator)

Safaira Fakalawa (Admin Clerk)

Amelia Kaucina (Admin Assistant)

Chief Technical Advisor/Resource Mobiliser/Project Field Coordinator: Sele N Tagivuni (Mr)

The Executive Director and Management team (Administration & Media Officers) core roles is to identify communities and coordinate all activities (from baseline assessment/planning/consultations & engagement & implementation) and report (post field engagement reporting, financial acquittals and M & E activities) to the Board, through the Secretary, at every meeting.

The GTM team members are on a voluntary service, with minimal allowance to cater for their basic personal needs during community engagements.

The GTM Field Team that shall be directly involved in this sub project are:

- 1. Sele N Tagivuni (Founder/CTA) – TOT REDD+ Fiji Recipient**
- 2. Safaira V Tagivuni (Founder/Executive Director/Finance) – TOT REDD+ Fiji Recipient**
- 3. Rejieli Rogo – Health Food Prep & Lead Chef Demonstrator – TOT REDD-Fiji Recipient**
- 4. Luisa Lewatu – Admin Officer/Health Food Prep/Demo Assistant**
- 5. Chris Tagivuni -TOT REDD+ Fiji Recipient or Roedan Baba (NOTE: either of them will join, based on availability, as they are both Fiji University students)**

NOTES:

1.) Our Board of Governors are all young budding professionals in their respective field of work, ages ranging from 30-45, who are all passionate in GTM's social commitments/engagements to assist the rural mass. They are our blood relations that are professionals who had lost either of their parents; thus this GTM volunteer engagement for them, is a way to honour and commemorate their parent (who had passed on) and to be a part of giving to the disadvantaged rural communities out there, all of us where part of in a point of our lives.

2.) It is important for GTM to reveal here, in all sincerity that the Organisation is a home-grown CSO which is still evolving. Our past fundings had been minimal per project, ranging from \$1,500-\$3000. These micro projects had been carried out with all financial disclosures to the respective funders. Our main received fund was last year when GTM was contracted by ANSAB for its first CB Sub Project for Fiji's REDD+ preparatory community awareness activities. This had allowed us to elevate our financial responsibilities to ensure financial and acquittal reporting is done according to normal accounting principles, protocols and norms. Thus GTM has no Audited Financial Statement or Management Statement to present for TEBTEBBA assessment.

Whilst this is a gross disadvantage to GTM, we believe that its part of our growth to strengthen and establish our Financial Policy (ANNEX 10) and other fiduciary safety nets and financial accountability procedures for GTM to follow stringently. We aspire to elevate our financial reporting, our ANSAB Sub Project, being our first big engagement, that we shall have our finances audited.

List your organization's membership/part of a Network or Alliance. Include those with government, if any.

Name of Alliance/Network	Contact Person	Contact Details
Fiji REDD+ Civil Society Organisation Platform	1.Semi Dranibaka, Deputy Conservator of Forests, Min. of Forests, Fiji.	semi.dranibaka@gmail.com

	2.Reama Naco, Comm Specialist, REDD+ Unit 3.Narendra Chand, Technical Advisor, Fiji REDD+	reama.naco@gmail.com narendrachand@gmail.com
Fiji Christian Women Network Forum	Ms Miliana Fong, Coordinator	Miliwaqa2015@gmail.com
Women Environment Development Organization	Ms Bridget Burns Liaison Officer	bridget@wedo.org
Pacific Island Climate Action Network (PICAN)	Genevieve Jiva, Co-ordinator	gjiva19@gmail.com
Fiji Council of Social Services (FCOSS)	Vani Catanasiga, Executive Director	vcatanasiga@gmail.com
Pacific Islands Association of Non-Governmental Organisations (PIANGO)	Akmal Ali, Senior Policy Officer	akmaleali@gmail.com
List down your organization's sources of funds from 2016 to the present		
Name of Donor	Contact Person	Contact Details
WB FCPF (via ANSAB, Kathmandu, Nepal) <u>Note:</u> GTM had completed its planned 14 communities already. 11 had been reported in our Mid Term Report submitted to ANSAB. 3 are still to be reported on.	Sudarshan Khanal, Project Officer, ANSAB Puspa Ghimire, Project Manager	sudarshankhanal@ansab.org puspaghimire@ansab.org
2018 EU-ACP UNDP, Development Minerals Global Project (Fiji is a Pilot Country)	Mr Josefa Caniogo, Team Leader, Fiji DM Project	josefa.caniogo@undp.org
2017; Grant Management Unit (GTU), Ministry of Health, Fiji	Ms Mereseini Dee Maafu	Dimaafu07@gmail.com
2017; Department of Environment, Ministry of Local Government, Housing and Environment.	Ms Laisani Lewanavanua - Former Team Leader Mere Leba - Current Team Leader	Laisani.lewanavanua@govnet.gov.fj /aleki4@gmail.com mere.leba@govnet.gov.fj
2017; PEBACC Project, Secretariat of the Pacific Regional Environment Program (SPREP)	Ms Jilda Shem - Communication Officer	jildas@sprep.org
2017; Sustainable Land Management, Unit; Ministry of Agriculture, Fiji	Mr Solomone Nagaunavou - Team Leader	snagaunavou@govnet.gov.fj snagaunavou@agriculture.gov.fj
2015;SPREP	Mr Anthony Talouli	anthonyt@sprep.org
2015; GIZ	Ms Vilisi Naivalulevu - Team Leader	vilisi.aivalulevu@giz.de
2014; SPREP, Small Island Development States, International Conference, Apia, Samoa	Mr Anthony Talouli	anthonyt@sprep.org

2013 – 2015; Non-Communicable Disease (NCD) Unit, Ministry of Health, Fiji	Dr Isimeli Tukana	isimeli.tukana@govnet.gov.fj
--	-------------------	--

Describe fluency of staff in the language/s of targeted indigenous peoples.

The four (4) GTM officers who had successfully gone through Fiji Government’s TOT on REDD+ are well versed and fluent with the indigenous (iTaukei) language, its traditional customs/culture as it is their mother tongue. They are also conversant in fluent English. Our fifth (5th) TOT recipient (Mr Ilaitia Leitabu-Fiji’s REDD+ iTaukei National-level Champion) is usually engaged upon an invitation basis by GTM to challenge the traditional leaders (in the iTaukei language) of the importance of REDD+ for their future livelihood.

Elaborate on how your organization settle/address complaints.

Complaints and grievances about GTM services delivery from the women participants are usually collated in our workshop feedback evaluation and addressed through our post workshop review sittings within a week of the last workshop. These operational complaints/suggestions and recommendations from the participants are always seriously assessed and implemented upon, as budget allows.

Our general stakeholders grievances (especially from the “Vanua”, Government agencies and private companies) are addressed directly to the Director. Any grievances about the GTM members at community level are also addressed directly to the Director and/or Technical Advisor, if its needs to be discussed at Provincial Offices of the Ministry of I Taukei Affairs or private companies liaison officers.

For these indigenous communities, critical women/gender issues raised that has serious implications e.g revelation of sexual cases are usually diplomatically handled by the Director directly with the village “Turaga ni Koro” (village headmen) and/or “Bose Vanua” (Tribal Chiefs Forum) for their information and advise before police engagement are called in. This is always done with utmost care to prevent the integrity of the parties involved and more importantly to safeguard GTM’s own women Management Team on the ground, before they leave the community. There had been few cases of this sexual harassment issues in our past engagements, which was solved amicably without endangering GTM members.

For REDD+ national level issues, GTM is taking its times at National Steering Committee (NSC) REDD+ and REDD+ CSO level of discussion and REDD+ Secretariat “talanoa” (informal discussion) sessions seriously to frankly invite constructive criticisms and frank views of its weaknesses, so that we can always rise to rectify them.

Rate your organization on the following, 10 points being the highest.

Technical capacity	8	Reports preparation	8
Safeguards implementation	8	Monitoring & evaluation	6

Section 4: Proposed Sub-Project Information

4.1 Please provide a short overall description of your Sub-Project. Why is the Sub-Project important to forest-dependent indigenous men and women beneficiaries?

1. Capacity building of Indigenous Peoples on Benefit Sharing and Carbon Accounting is critical.

Indigenous peoples or IPs (iTaukei) should play an active role in determining the design of the national Fiji REDD+ Programme. The involvement and empowerment of IPs is an important component in policy development for undertaking REDD+ activities. This planned capacity building activities are considered timely that must be tailored to the audience’s needs.

A Pre-evaluation and understanding of these iTaukei communities on REDD+ will need to be undertaken to be able to set realistic benchmarks. There will also be a general snap REDD+ awareness undertaken again to

bring the participants up to speed with a revision before the actual topics of BS and Carbon Accounting are carried out gradually, to match the understanding of the participants.

It is also to be noted that from initial discussion with Tebtebba, GTM is treating these capacity building (CB) activities as a Level 2 or the next vital steps of the first wave of CB activities that had been already (by the Tebtebba sub project) done by SSV (“Soqosoqo Vakamarama”) in the last few months for REDD+ that covered the basics of Climate Change and REDD+. These workshops will cover newer topical issues of BS and Carbon Accounting.

This CB project is pivotal in laying out a solid platform to prepare these iTaukei communities on such basic necessary topical issues as BS and Carbon Accounting where these workshops could be a catalyst forum that will allow them to make informed choices of their forest use, and what they shall do for their remaining forests for the future. THIS IS CRITICAL.

Another important planned complementary activity in a “talanoa (informal session) during the evening free session of the workshop days shall be the empowerment discussion to involve **village elders that are in locally-based policy level discussion with Government level** to champion the REDD+ strategy and enforce locally-based implementation and monitoring activities that GTM and the REDD+ Secretariat will be doing in these communities, including future plans after these workshops proper.

A critical output of these “talanoa session” shall be the acceptance of the “**Turaga ni Koro**” (village headman), “**Mata ni Tikina**” (District Representative) and **the “Roko Tui’s** Offices (Government District Officers), through their Conservation Officers to be a consistent active champion of these REDD+ capacity building forums, so that there can be effective and timely cross fertilization of information from the perspectives of the Government Provincial Offices, to effect wise and cost effective strategic REDD+ direction in those selected communities.

2. Translation/Vetting and Printing of the Carbon Accounting Toolkit

This activity will include the pre consultation of GTM with Fiji’s REDD+ Unit of the Ministry of Forests for the way forward of translating the Carbon Accounting Toolkit which was developed by Tebtebba and shall be distributed to the participants. GTM shall be abiding by the recommendation(s) of the Fiji REDD+ Unit. It is envisaged that GTM will be liaising closely with the Ministry of iTaukei and the Department of Heritage and Culture (of the Ministry of Education) who are mandated to do such work for the iTaukei community.

GTM foresees the following steps as follows:

Step 1: 1st Consultation (between iTaukei Ministry, Department of Heritage & Culture, Fijian Affairs Board, Fiji REDD+ Secretariat/Unit)-establish a technical sub committee

Step 2: Engagement of Translator Assistant to work with GTM, with Department of Heritage & Culture close liaison

Step 3: Presentation of 1st draft to Technical Sub Committee & Further Refinement

Step 4: Endorsement of Technical Committee to Fiji REDD+ Secretariat

Step 5: Presentation of GTM/Fiji REDD+ Unit to REDD+ National Steering Committee (NSC) for formalization of Carbon Accounting iTaukei version toolkit – to be used in Fiji iTaukei communities.

3. Meeting with local and national level decision makers on REDD+

- a) The project will work with the REDD+ Steering Committee to identify salient issues for inclusion into the National REDD+ Strategy such as the most practical, feasible and win-win Benefit Sharing Mechanism or a reconciliatory BS model that could be implemented for the maximum for benefit of iTaukei people/resource owners and also more importantly the inclusion of iTaukei Land Owning Units in the actual ERP implementation that shall bring about possible monetary and non-monetary benefits in terms of alternative livelihood activities. Suggestions and recommendations from these district workshops shall be duly documented, collated and presented to the National REDD+ Steering Committee for their due information and necessary actions, which can pose vital information, should Fiji get final green light from WB, to the implementation of Fiji's ERP.

GTM shall also plans to be engaging the REDD+ Technical Expert from the Ministry of Forests (Fiji) in such community forums. GTM will attempt to invite top Ministry of Forests officials, especially the Conservator of Forests (Ms Sanjana Lal) or her Deputy (Ratu Semi Dranibaka). It is also GTM's silent plan to target the Hon Minister of Forests himself (Hon Osea Naiqamu), at a time convenient to him, to be either the Chief Guest or to close a community forum and offer his thinking into the dire importance of REDD+ activities in Fiji's rural communities.

- b) Study and Recommendation on ERPD strategic issues

GTM, as an active member of the REDD+ CSO Platform, will work closely with the REDD+ Unit/National REDD+ Steering Committee and the working groups to develop a discussion paper focused on the iTaukei suggestion/recommendation(s) to the delivery of Fiji's National REDD + Programme, through their respective Divisional REDD+ Forums. Analysis will be undertaken on existing ERPD strategic issues combined with specific recommendations from the iTaukei Forum that will be conducted. The finalization of the Recommendations on the ERPD strategic issues will be able to feed into the REDD+ Strategy. This process will have to be endorsed by the National REDD+ Steering Committee.

4.2 What are the issues and problems of forest-dependent indigenous men and women that the Sub-Project will address? Why are these critical to them?

From previous engagement and consultation with I Taukei communities, the issues and problems that will be addressed include the following listed below:

- Lack of enough healthy food for local communities
- Landlessness and lack of livelihood Small & Medium agro-based enterprise opportunities
- Environmental deterioration and cultural value erosion
- Lack of rural based safety net mechanism for post-disasters
- Land Use Planning from infrastructure development, mining, logging etc.
- Lack of inter-agency integrated strategic planning
- Excess Soil erosion and landscape disturbances
- Willful arson & excessive Forest/Grassland fires
- No regard of FPIC & MAT by businesses for iTaukei communities
- No knowledge of Benefit Sharing& Basic Carbon Accounting
- Lack of awareness on the linkage of faith and spirituality perspective on REDD+ by religious leaders to their congregations due to lack of required information
- Lack of empowerment to the iTaukei communities to understand their current FGRM system to voice their opinion and views regarding REDD+
- No visible clear benefit sharing model whereby beneficiary iTaukei communities whose land are under the ERP to fully understand the benefit of the distribution mechanism and the requisite financial discipline that are associated with it.
- Lack of community monitoring, reporting and verification on REDD+ activities

These issues are critical to the communities due to the challenges faced post TC Winston (in Feb 2016), and now very recently TC Keni in January 2019 and the continuing floods after the cyclone; including the dire need to send children to school, the need to re-build homes, the need to salvage and re-plant plantations after the disastrous Tropical Cyclone Winston, which really force rural communities to provide decent and healthy food for their families and the trend of ecological degradation that had been accelerating due to unsustainable development patterns and willful damaging environmental practices, that is a norm in most communities now.

4.3 Sub-Project Objective*(what is the desired contribution of the proposed Sub-Project to the community and/or organization?)*

Increased capacity of I Taukei knowledge (in BS and Carbon Accounting) to fully participate in REDD+ and contribute to national level ERP discussion, wherever possible. At the community level, this sub project will surely build the capacity for tribal leaders (“bose vanua”) womens’ group (“soqosoqo ni marama”/women’s association), idle community youth (“tabagone”), faith-based leaders, school children and their teachers from the chosen sites to actively participate in the ERP and implementation of the National REDD+ Policy and support the National Development Plan (NDP) and the Green Growth Framework.

4.4 Desired Outcome

At the end of the project at least 180 men, women, youth (direct beneficiaries) including 750 indirect beneficiaries in these ERP selected communities in Fiji (from the Regions/Districts and Province areas of Ra, Ba,Bua, Cakaudrove and Naitasiri will be **FULLY** aware of their rights and obligations under the National REDD+ Policy, Climate Change Policy and their role in the Emissions Reduction Programme (ERP), especially on Benefit Sharing and Carbon Accounting.

Participants will have improved knowledge on the impacts of climate change and REDD+ readiness surrounding governance, land tenure, legal instruments, forest management, carbon accounting, Monitoring Reporting and Verification (MRV), diversification of livelihoods, ecosystem services and non-carbon benefits, benefit sharing, safeguards and grievance redress mechanism.

4.5 Kindly enumerate and describe the activities to be implemented by the Sub-Project for a period of not later than June 30, 2019. *(group the activities which contribute to a single result)*

1.Capacity Building Activities	Expected Outputs and Outcomes
<p>1. Community Capacity Building on BS & Carbon Accounting</p>	<p>a) Improved knowledge on BS and Carbon Accounting topics that will be presented.</p> <p>Note:</p> <p>b) In addition to the 6 workshop proper, there will be two (2) complementary “talanoa informal sessions” by GTM for the tribal leaders/menfolks to share and challenge them about collective wise decision-making, upholding IP value system; two (2) women association/women focused group discussion (talanoa session) on the role of women in assisting their menfolks in safeguarding their remaining forests; and one (1) church sharings & presentation on REDD+, BS and its dire important for their future generations.</p>
<p>2. Translation/Vetting and Printing of the Carbon Accounting Toolkit</p>	<p>iTaukei version of the Tebtebba developed Carbon Accounting Toolkit available; understanding carbon accounting is easier</p>
<p>3.Meeting with local and national level decision makers on REDD+</p>	<p>Expected Outputs and Outcomes</p>

a) Presentation to iTaukei Affairs (pre CB activity- for their information & endorsement)	1 sitting for 5-7 Senior Officers. iTaukei Ministry Endorsement of GTM's rural engagement to the 6 selected Districts.
b) Presentation to Fiji REDD+ Unit (pre CB activity- for their information & endorsement)	2 sittings for 3-4 Officers. REDD+ Unit endorsement and field support for GTM Field Team
c) Reporting to Fiji REDD+ CSO Platform (for their information & endorsement)	1 sitting for 10 officers of the CSO Platform Endorsed and Support for GTM Tebtebba sub project
d) Presentation to NSC forum for their information & endorsement)	Present to 15-20 REDD+ NSC members. Gained NSC Endorsement & Support for this sub project.
e) Discussion Linkages to Local Community Liaison Rep	Discussion with the sic (6) District Reps for their recommendation on GTM LCL Reps
Monthly Reporting to Tebtebba	Monthly documentation Accepted reporting by Tebtebba
Terminal Reporting to Tebtebba	1 documentation-Accepted by Tebtebba
Audit	Accepted by Tebtebba
4.6 Describe any important external factors that may affect Sub-Project implementation and how will you mitigate these potential risks.	
<ul style="list-style-type: none"> - Logistical risks matched against budget in terms of engaging participants. This will be mitigated by ensuring that participants are confirmed before-hand with the precise numbers before engagement. Their transportation costs also is always a huge contributing factor of their attendance. This had been well budgeted for. - National Steering Committee risks which will impinge on progress of activities. In order to mitigate this, the sub-Project is to be proactive in reporting possibly emailing the Steering Committee and REDD+ Secretariat. The Steering Committees sits six times a year – 4 at quarterly periods and 2 special meetings when the World Bank visits. - Climate risks – progress of project may be delayed due to a natural disaster or consistent long spell of unfavourable weather condition. <p>Capacity risk as REDD+ is highly complex. This will be mitigated by awareness & capacity building for the intended sub-Project communities.</p>	
4.7 Describe previous engagements of your organization with the forest-dependent indigenous peoples who will benefit from this Sub-Project and how they will be involved in Sub-Project implementation, monitoring and evaluation.	
<p>GTM's Technical Advisor and Resource Mobiliser was one of the pioneer National REDD+ Steering Committee members during its early days, while he was still with the Department of Environment in the Ministry of Local Government, Housing & Environment, Fiji. He was also heavily involved in the consultation process of National REDD+ Policy document.</p> <p>The Director had also been part of most of the National consultations and Awareness workshops on REDD+; thanks to GIZ and the REDD+ Unit.</p> <p>At the local level, GTM was also engaged for Capacity Building Awareness for the Emalu Communities 23rd Sept to 3rd October 2014 & 9th – 13th August 2015 through GIZ and the REDD+ Unit of the Ministry of Forestry.</p> <p>GTM in March 2018 was an invited speaker and facilitator at the National CSO REDD+ Platform workshop forum, talking on the topic: Faith and Spirituality of REDD+- The Fiji Perspective. Our presentation was indeed well received with huge accolades.</p>	

In May 2018, FCPF through ANSAB, engaged GTM which just completed its 14 Districts awareness on Climate Change and REDD+ basic capacity building workshops around the country in the last five months, ending early January 2019. (**Refer to ANNEX 11**).

In this latest engagement, GTM had proven that it can carry out such congested CB activities in rural Fiji, as we are passionate and more importantly, we (our two main Principals) are technically sound, fluent (in the iTaukei language) and well versed with CB and empowerment principles /concepts as experience TOT Trainers in their own rights.

Moreover, GTM will promote Inclusive Prior Consultation – Beneficiaries will be well consulted beforehand on workshop logistics and preparation.

The Evaluation process of participants’ understanding using the pre and post workshop evaluations is critical to assess and evaluate the impacts to the beneficiaries.

GTM always challenge Beneficiaries to conduct their own M&E from community level during the month of June 2018 of the project and September 2018. This will be more specific when the work plan for this project is drawn up to which the beneficiaries will be required to carry out M&E on Sub-Project implementation.

4.8 Is the national focal point on REDD+ aware of your sub-project proposal? If yes, what are the common activities in your sub-project proposal with their plans/activities?

Yes. Due prior healthy discussion which had been held with the REDD+ Unit and the Ministry of Forest Management (through the Deputy Conservator of Forest) in term of GTM worthiness (as an active member of Fiji’s REDD+ CSO Platform) to undertake this work, we had been strongly endorsed by them. GTM’s last discussion with them was on 3rd March 2019 with the Media /Communication Officer (Ms Reama Naco), as Mr Semi Dranibaka and NC REDD+ Fiji are not available. In fact, they were worried that Fiji had missed this opportunity. Fiji REDD+ Secretariat had been duly informed of this application. Thus this proposal.

The REDD+ Secretariat (through the deputy Conservator of Forest) and its National Co-ordinator & Technical Advisor shall be duly informed of this latest proposal for their information, in due course. Also lately, the Fiji REDD+ Secretariat has just put out an EOI to consultant organisations for CB in March-April ONLY in Viti Levu island on the basic CB level on Climate Change & REDD+. However, these CB activities will be on the next step level on BS and Carbon Accounting.

The common activities with this sub-project and the Fiji REDD+ Unit CB shall be we both be covering Climate Change and REDD+ topics.

4.9 Which other groups/organizations, including government, will be involved in Sub-Project implementation?

Name of group/organization	Roles/Responsibilities
SSVM	To focus on iTaukei rural women. Through the REDD+ CSO Platform, GTM need their support to link us to their Provincial and District Liaison officers to be in the know that we are carrying these workshops out, that will need iTaukei women participation.
REDD+ Unit (MoF, Fiji)	GTM will treat this seriously to work with Fiji’s REDD+ Secretariat (Unit) very closely from the start to the completion of the sub project. GTM shall, like before, be using their knowledge products and invite them to be part of the workshop, should they be available.

	GTM will closely liaise with the Secretariat on the translation of the Carbon Accounting toolkit.
iTaukei Ministry & Fijian Affairs Board (FAB)	Another vital Government agency that GTM will work closely with. GTM shall not only seek their endorsement to carry out workshops in their mandated communities, but GTM from experience will be depending very much on them to prepare and confirm logistical planning for these 6 selected project sites, in view of the timeframe of the sub project.
Department of Heritage & Culture (Ministry of Education)	GTM will be closely link to this Department, as the mandated Government agency that handles all iTaukei translation vetting before final endorsement.

4.10 How will the Sub-Project gains be sustained after Sub-Project implementation?

The outcomes will be sustained through the development and implementation of new tools and materials and by building capacity of the GTM and the participants through targeted trainings and support from existing technical organisations like the Fiji CSO Platform.

There will be increased competency of iTaukei to provide effective recommendations on REDD+ issues. iTaukei communities taking ownership of REDD+ and doing inclusive and effective “on the ground action” will increase the visibility of forest dependent iTaukei and traditional landowning units in REDD+ implementation.

Coordination with other on-going REDD+ activities between GTM and National REDD+ project activities could provide opportunities for further engagements.

iTaukei community leaders, women folks and youths will enhance their knowledge on REDD+ through the sub-project which will enable them to contribute as strong community-level CHAMPIONS to support activities, policies and strategies associated with REDD+ in Fiji.

4.11 How will you ensure the proportionate participation of men, women and youth in the sub-project planning, implementation, monitoring and evaluation?

GTM will be emphasizing to the Government agencies, especially the Executive Management of the iTaukei Min and the Fijian Affairs Board (FAB) in our courtesy visit BEFORE ROLL OUT OF THE CB to their HQ (hopefully Project approval) that this proportionate consistency is vital, especially for this sub project, as we are covering Carbon Accounting. GTM will be strongly promoting the inclusive active presence of youths and retiree servants for these workshops.

The same message shall be disseminated through their Provincial Offices (through the “Roko Tuis” (Provincial Administrator) and Assistant Roko Tuis of respective Districts) and Conservation Officers, right down to the Village Headmen (“Turaga ni Koro”).

Gender Empowerment in REDD+ is also another pivotal component that GTM is promoting, as women empowerment and active involvement in alternative sustainable livelihood activities are always done by the womenfolks at community level.

4.12 TENTATIVE REDD+ AWARENESS DETAIL ACTIVITY PLAN

Activities	Deliverables	Beneficiaries	Timeline	Travelling dates & Logistics
1.0 CAPACITY BUILDING WORKSHOP, BS AND CARBON ACCOUNTING				

A. VITI LEVU, COMMUNITIES Naqelewai, Naboubuco, Naitasiri	Objectives: 1. To disseminate basic information on BS and Carbon Accounting through formal Workshop and focus informal “Talanoa Sessions” (evening sessions), as mentioned in 4.5 Table above. Topics To be covered: j) Climate Change -In General k) REDD+ - In General l) REDD+ Project in Fiji & Update m) Benefit Sharing-General Principles n) Existing Benefit Sharing Mechanism – In Fiji o) Carbon Accounting-Introduction (In Layman Term) p) Carbon Accounting – Calculation & Illustration q) Carbon Accounting – Field Demonstration	35 pax (50%/F, 50%M)	7 th April –12 th April	7 th ETD 10am, ETA Naqelewai 5pm, Sevusevu. 8 th – 12 th Engagement. ETD 5pm 12 th
Nananu, Naiyalaya, Ra		350pax (50%F 50%M)	14 th - 19 th April	14 th ETD 10am ETA 5pm Nadrau, sevusevu, 14 th – 19 th Engagement. ETD 4pm 19 th
Raviravi, Tokaimalo, Ra		35 pax (50%F & 50%M)	21 st –26 th April	21 st ETD 10am ETA Raviravi 5 pm, 22 nd - 26 th Engagement. ETD 4pm 26 th .
B. TAVEUNI ISLAND Vuna, Taveuni		35 pax (50%F & 50%M)	28 th –3 rd May	28 th ETD 10am, ETA Vuna 29 th 8.00 m, Sevusevu, Need Talanoa 7pm, 19 th engagement. ETD 20 th 10am
C. VANUA LEVU COMMUNITIES Namuavoivoi, Lekutu, Bua		35 pax (50%F & 50%M)	19 th –24 th May	19 th ETANamuavoivoi 3pm, Sevusevu, 7pm, 20 th – 14 th Engagement. ETD 14 th 5am
Drekeniwai, Navatu, Cakaudrove		35 pax (50%F & 50%M)	26 th –2 nd June	26 th ETD 10am. ETA Drekeniwai–3 pm - Sevusevu, 5pm. 27 th -31 st Engagement. ETD 4am 2 nd June
2. TRANSLATION/VETTING AND PRINTING				
Topics on BS & Carbon Accounting	Translate Carbon Accounting Toolkit and BS Presentations a) Translate Powerpoints Presentation on BS b) Translate Basic materials on Carbon Accounting	240 copies each	April start – Mid April	
3. CONSULTATION, REPORTING PRESENTATION AND ENDORSEMENT OF GOVERNMENT AGENCY				
a) iTaukei/FAB HQ Mgmt b) Fiji REDD+ Secretariat c) Respective Provincial Offices/Roko Tui Representatives Liaisons d) Fiji REDD+ National Steering Committee (NSC) e) Linkages to Local Community Liaison Rep	a) Courtesy Visit to present the CB Project for endorsement to visit selected communities b) For Fiji REDD+ Mgmt information & Infor Sharing c) Pre Planning & confirmation of workshop dates & all wk’s CB logistics d) GTM Presentation for FIRST A) information to NSC and B)(Mid Term Report & C) Terminal Report to TEBTEBBA) e) Final preparatory ground zero with LCL and GTM Team Leader on catering, participant’s transportation, venues of CB workshops, venue of lodging for GTM team, timing of “sevusevu” to	Ongoing	As per CB Workshops planned above	Ongoing

	the village elders, equipment checks for workshop e.g generator/fuel/power/wiring etc			
--	---	--	--	--

NOTES:

Our Work Plan tentatively starts from the 7th of April 2019; the first week of April being final preparatory week for all courtesy visitations to relevant Government agencies for their information and endorsement, final ground logistics verification and confirmation, before GTM Field Team rolls out.

Annex 1: Detailed Budget

Annex 2: Results Framework

Annex 3: Board' s Authorization

Documents to be attached:

- a. CVs of the project coordinator and finance staff
- b. Copy of your organization's certificate of legal registration (only applications with attached certificate of registration will be considered eligible for new applicants);
- c. Organizational chart (if available);
- d. Policies and procedures on operations, finance and procurement (for all applicants); and
- e. Latest audited financial reports including letters to management
- f. Other documents as needed to shed light on the proposed Sub-Project, including maps, photos, etc.